

**DeRuyter Central School District  
Parent or Legal Guardian Request  
Annual Professional Performance Review (APPR)  
Effectiveness Score and Rating for Principal OR Teacher**

Please complete **AND** sign this request form and mail it to:

**Sandy Welsh, District Clerk  
DeRuyter Central School District  
711 Railroad Street, DeRuyter, NY 13052**

Please mail your request; faxed or emailed requests will not be accepted. It is the obligation of the school district to verify all information provided in this request.

**NOTES**

- ▶ A separate request form **MUST** be completed for **each** student and **either** a teacher **or** a principal on each form. Feel free to make copies of the form as you find necessary.
- ▶ If your child is in an alternative learning location, you must contact that school directly to receive the appropriate Effectiveness Score and Rating information.

**Student name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**School Building:** DeRuyter Elementary School  DeRuyter Middle/High School   
(Grades K-5) (Grades 6-12)

**Name of parent or legal guardian making request:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Telephone:** (\_\_\_\_\_) \_\_\_\_\_ **Email:** \_\_\_\_\_ @ \_\_\_\_\_

**\*Principal OR Teacher name for requested final quality rating and composite effectiveness score:**

Name of Principal or Teacher

*\*Please note that you may **ONLY** request the scores for a teacher or principal that your child is **currently enrolled** in the teacher's class or principal's building.*

***I attest that I am the parent or legal guardian of the above-mentioned student and I understand that under section 3012-c of the Education Law, this information is not subject to public disclosure pursuant to article six of the Public Officers Law (the Freedom of Information Law). It is intended only for informational purposes of the parent or legal guardian of the student for whom the request was made.***

\_\_\_\_\_  
**Signature of Parent or Legal Guardian**

\_\_\_\_\_  
**Date**

**Date Received** \_\_\_\_\_ **Status Verified on** \_\_\_\_\_ **by** \_\_\_\_\_