



**DeRuyter Central School
Board of Education Reorganizational Meeting Minutes
Tuesday, July 7, 2020
6:00 p.m. – via Zoom/Live Stream**

Members Present: Daniel Degear (DD) Dean Hathaway (DH), Jodi Wiesing (JW), Bradley Mierke (BM)
Members Absent: Richard Metcalf
Others Present: David Brown (DB), Sandy Welsh (SW), Jim Southard (JS), Steve Rafferty (SF), Kim O'Brien (KO), Jenny Valente (JV), Ethan Gardner (EG), Lowell Dewey (LD)

Video started after the Call To Order and the Oath of Office of Mr. Degear

I. Call To Order –District Clerk Welsh

District Clerk Welsh called the 2020-2021 Reorganizational Meeting of the DeRuyter Central School Board of Education to order at 6:00 pm.

II. Oath of Office - New Board Members – Daniel Degear, Jodi Wiesing

District Clerk Welsh administered the Oath of Office to the newly elected Board Members, Daniel Degear and Jodi Wiesing.

(JW) I, Jodi Wiesing, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of New York, and I will faithfully discharge the duties of the office of Board Member of the Board of Education of the DeRuyter Central School District to the best of my ability.”

(SW) Thank you – if you could print that out, sign it and send it to me that would be great.

(JW) Okie Dokie

(SW) Ok – um, the next is appointment of District Clerk.

III. Reorganizational Business

A. Appointment of District Clerk –

RESOLVED, That the Board appoint Sandra Welsh as District Clerk effective July 7, 2020 through the July 2021 Reorganizational Meeting.

Motion: CARRIED 1st: Hathaway 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

1. District Clerk Oath of Office

B. Election of President of the Board of Education

(SW) I would like to now call for the nomination for President of the DeRuyter Central School Board of Education.

(DD) I will move for Dean Hathaway

(JW) I second it

The vote was called, resulting:

Mr. Degear - Yes
Mr. Hathaway – Abstain
Mr. Metcalf - Absent
Mr. Mierke – Yes
Mrs. Wiesing – Yes

1. Oath of Office – Elected Board President by District Clerk Welsh

(SW) Mr. Hathaway would you mind reading the Oath of Office for the President of the Board of Education and the print it, sign it and send it to me?

(DH) Sure will. I, Dean Hathaway, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of New York, and I will faithfully discharge the duties of the office of President of the Board of Education of the DeRuyter Central School District to the best of my ability.

(SW) Thank you.

(DH) Thank you guys.

C. Election of Vice President

(SW) I would like to now call for nominations for the Office of Vice President of the Board of Education.

(DH) I do that?

(SW) You can do that Dean

(DH) I would like to call for nominations for the Office of Vice President of the Board of Education of DeRuyter Central Schools.

(DD) Move that Brad Hathaway. Yeah Brad Hathaway. Not Brad Hathaway. Brad Mierke.

(DH) We've seen that before.

(DD) That was in the yearbook once.

(JW) It was.

(SW) And do I have a second?

(JW) I second it.

The vote was called, resulting:

Mr. Degear – Yes
Mr. Hathaway – Yes
Mr. Metcalf - Absent
Mr. Mierke – Abstain
Mrs. Wiesing - Yes

1. Oath of Office – Elected Board Vice President by District Clerk Welsh.

(SW) Mr. Mierke, would you mind reading the Oath of Office for the Vice President of the Board of Education of DeRuyter Central School and sign and send it in to me?

(BM) I Bradley Mierke do solemnly swear that I will support the Constitution of the United States, and the constitution of the State of New York, and I will faithfully discharge the duties of the office of Vice President of the Board of Education of the DeRuyter Central School to the Best of my ability.”

(SW) Thank you – Mr. Hathaway

(DH) Yes ma’am.

(SW) I think you have the rest of the meeting.

(DH) I do – thank you very much.

(SW) Thank you.

(DH) Congratulations everybody on your new positions and existing positions. I’ll take a moment just to thank everybody for their support and our community for their continued support and trust in the job that we do for this district.

With that being said, I need a motion that the Board appoint the following effective July 7, 2020 through the July 2021 Reorganizational Meeting as read:

D. Appointments

RESOLVED That the Board appoint the following effective July 7, 2020 through the July 2021 Reorganizational Meeting:

1. Katy Denkenberger – Treasurer – Bonded for \$1,000,000
2. Sandra Welsh – Deputy Treasurer – Bonded for \$1,000,000
3. Katy Denkenberger – Extra Classroom Fund Treasurer
4. Bonita Young – Claims Auditor - \$15/hr. – not to exceed \$2,500
5. Business Administrator – Third Signor for Extra Classroom Account Fund, Purchasing Agent, Payroll Certifier, Director representing DCS for CNY Cooperative Health Insurance Fund, Director representing DCS for OCM BOCES Workers’ Compensation Consortium, Federal Grants Supervisor, Right-To-Know Officer, Records Access Officer, and McKinney-Vinto Liaison
6. MS/HS Principal– Chief Faculty Counselor with authorization to sign checks for Extra Curricular Fund
7. Director of Curriculum/Instruction – Title IX Reporting Officer , Appeals person for Sexual Harassment Reporting Officer, Data Protection Officer
8. Superintendent – Deputy Purchasing Agent, Acting Payroll Certifier in the absence of the Business Administrator, Sexual Harassment Reporting Officer, Civil Rights Compliance Officer, Appeals person for Title IX Reporting Officer
9. Rebecca Marshall - District Tax Collector, bonded for \$1,000,000 for a fee not to exceed \$4,774.05
10. Family Health Network – School Physician
11. Juanita Hayes – Attendance Clerk
12. Sandra Welsh – Records Management Officer
13. Director of Special Education – CSE Chair/Administrator, CPSE Administrator, CPSE Alternate Chair, Section 504 Coordinator

Motion: CARRIED

1st: Wiesing

2nd: Mierke

(DH) All in favor?

Vote: Yes: 4

No: 0

Absent: 1 (Metcalf)

(DH) Motion passed.

(DH) I need a motion that the Board appoint the committees as listed effective July 7, 2020 through the July 2021 Reorganizational Meeting.

E. Appoint Committees

RESOLVED, That the Board appoint the committees as listed effective July 7, 2020 through the July 2021 Reorganizational Meeting:

1. Committee on Special Education
 Physician: Family Health Network
 Parent Representative: Nancy Aller
 Psychologist: Andrew Scherrer
 Chairperson/Administrator: Director of Special Education (MS/HS/Elem Principals)
 Special Education Teachers: Kristen Romagnoli, Lisa Clark, Cassidy Richardson, Meghan Morgan, Stacy Inman, Julie Arno
 School Counselors: Maureen Alger, Melanie Lynch

2. Committee on Pre-School Special Education (CPSE)
 Psychologist Andrew Scherrer
 Chairperson Psychologist
 Alternate Chairperson Director of Special Education (MS/HS/Elem Principals)
 Administrator Director of Special Education (MS/HS/Elem Principals)
 Physician Family Health Network

3. Safety Committee: Head of Buildings/Grounds/Transportation (K. Springer), Superintendent (D. Brown), Director of Curriculum/Instruction (K. O'Brien), Business Official (J. Southard), BOCES Safety Officer (Evan Todd), MS/HS Principal (S. Rafferty), Elem. Principal (J. Valente), DFA Representative (M. Wheatley), School Nurse (J. Vadala), District Clerk (S. Welsh).

4. Audit Committee – DCS Board of Education

Motion: CARRIED

1st: Degear

2nd: Mierke

(DH) All in favor?

Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

(DH) Motion passed.

(DH) I need a motion that the Board establish the following rates of pay effective July 7, 2020 through the July 2021 Reorganizational Meeting:

F. Establish Rates of Pay, etc.

RESOLVED That the Board establish the following rates of pay effective July 7, 2020 through the July 2021 Reorganizational Meeting:

- Certified Substitute Teachers - \$95/day
 (\$95/day days 1-15 consecutive; \$110/day days 16-100; contract base rate days 101 and beyond)
- Non-Certified Substitute Teachers – Current Minimum Wage
- Substitute Teaching Assistants – Current Minimum Wage
- Substitute Teacher Aide - Current Minimum Wage
- Certified Tutors - \$32.00/hour
- Non-Certified Tutor - \$20.00/hour
- Substitute Nurse (RN) - \$95/day; Substitute Nurse (LPN) - \$75/day
- Clerical Substitute – Current Minimum Wage
- Cafeteria Substitute –Current Minimum Wage
- Maintenance/Cleaner Substitute – Current Minimum Wage
- Substitute Bus Monitor – Current Minimum Wage
- Bus Driver Substitute - \$20/hour
- Shot Clock Keeper - \$20/game
- Game Timers - \$20/game

- Score Keepers - \$20/game
- Petty Cash Fund - \$100 to be administered by School District Treasurer and \$100 to be administered by the Cook Manager
- Mileage – Current IRS Mileage Rate
- Special Student Transportation Rate – Current IRS Mileage Rate
- Bank Depository Designation (for no more than \$5M per institution) - Citizen’s, Chase, Citibank, and Bank of America
- Investment (for moneys not needed in cash flow) - Citizen’s, Chase, Citibank, Bank of America
- Newspapers – Cortland Standard, Syracuse Post Standard (when appropriate)

Motion: CARRIED **1st: Wiesing** **2nd: Mierke**

(DH) All in favor?

Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

(DH) Motion passed.

(DH) I need a motion that the Board authorizes the following effective July 7, 2020 through the July 2021 Reorganizational Meeting:

G. Authorizations

RESOLVED That the Board authorizes the following effective July 7, 2020 through the July 2021 Reorganizational Meeting:

- Treasurer – approve payment/issue checks for utilities (including AT&T), postage, school credit card and express services as they become due to avoid paying late fees
- Board President – act on behalf of the Board to appoint Impartial Hearing Officers
- Board President/District Clerk – sign contracts for Health & Welfare Services for resident students attending non-public schools.
- Board Vice President – act on behalf of the Board President in his/her absence.
- Superintendent – to hire instructional/non-instructional permanent positions (excluding administrative positions) in advance, pending Board approval at the subsequent Board meeting.
- District Clerk – to sign applications for corrected rolls (as approved by the Business Administrator).

Motion: CARRIED 1st: Mierke 2nd: Wiesing

(DH) All in favor?

Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

(DH) Motion passed

(DH) I need a motion that the Board re-affirm the current DeRuyter Central School Policy Book.

H. Policy –

RESOLVED, That the Board re-affirm the current DeRuyter Central School Policy Book.

Motion: CARRIED 1st: Degear 2nd: Wiesing

(DD) It’s like an auction! (Laughter)

(JW) We each need paddles. (Laughter)

(DH) Any discussion on that? All in favor?

Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

(DH) Motion passed.

(DH) Alright we are going to adjourn the Reorganization Meeting.

(SW) Um excuse me, Mr. Hathaway.

(DH) Yes ma'am

(SW) We have one more for the Volunteers/Workers compensation motion.

(DH) Did I miss it, or is it not on here?

(SW) It is the very last one – Letter I

(DH) Oh ok – sorry

(SW) That's fine

(DH) I need a motion That the Board recognizes the contributions made by the persons volunteering services to the School District and the benefit thereby inured to the School District. The Board of Education, by adoption of this Resolution makes a policy decision to formally codify and provide uniformity in the application of various practices of the school District, which currently does not provide for Workers' Compensation coverage to school volunteers.

I. Volunteers/Workers Compensation

RESOLVED, That the Board recognizes the contributions made by the persons volunteering services to the School District and the benefit thereby inured to the School District. The Board of Education, by adoption of this Resolution makes a policy decision to formally codify and provide uniformity in the application of various practices of the school District, which currently does not provide for Workers' Compensation coverage to school volunteers.

Therefore, in consideration of their services as volunteers to the School District, Workers' Compensation coverage for said volunteers in the Worker's Compensation Consortium of which the School District is a member, is hereby elected and included in this plan.

Volunteer activities for which Workers' Compensation coverage is contemplated are defined as educational support services provided under the supervision of school authorities during approved school activities.

Motion: **CARRIED** **1st: Mierke** **2nd: Wiesing**

(DH) All in favor?

Vote: **Yes: 4** **No: 0** **Absent: 1 (Metcalf)**

(DH) Motion passed

IV. Reorganization Business Adjournment

(DH) Now we are going to adjourn the Reorganizational Meeting (6:09 pm) and head into the regular meeting. I think he is putting up the flag for the Pledge of Allegiance.

Respectfully Submitted: _____

Sandra Welsh, District Clerk