



**DeRuyter Central School
Board of Education Reorganizational Meeting
MINUTES
Tuesday, July 2, 2019
6:00 p.m. - Library/Media Center**

Members Present: Brandi Compton, Richard Metcalf, Bradley Mierke, Jodi Wiesing
Members Absent: Dean Hathaway
Others Present: David Brown, Sandy Welsh, James Southard, Kimberly O'Brien, Stephen Rafferty

I. Call To Order

District Clerk Welsh called the Reorganizational Meeting to order at 6:00 pm.

II. Oath of Office - New Board Members – Dean Hathaway, Bradley Mierke

The Oath of Office was issued to re-elected Board Member Bradley Mierke by District Clerk Welsh. Mr. Hathaway's will be issued upon his return.

III. Reorganizational Business

A. Appointment of District Clerk

RESOLVED, That the Board appoint Sandra Welsh as District Clerk effective July 2, 2019 through the July 2020 Reorganizational Meeting.

Motion: CARRIED **1st: Mierke** **2nd: Compton**
Vote: Yes: 4 **No: 0** **Absent: Hathaway**

1. District Clerk Oath of Office – Issued by Superintendent Brown

B. Election of President of the Board of Education

District Clerk Welsh called for nominations:

Mr. Mierke nominated Mr. Hathaway, seconded by Mr. Metcalf.

There were no other nominations

The vote was called, resulting:

Mrs. Compton – Yes
Mr. Metcalf - Yes
Mr. Mierke – Yes
Mrs. Wiesing –Yes
Mr. Hathaway –Absent

1. Oath of Office – Elected Board President by District Clerk (to be issued upon Mr. Hathaway's return)

C. Election of Vice President

District Clerk Welsh called for nominations for the office of Vice President of the Board of Education.

Mrs. Compton nominated Mr. Mierke, seconded by Mr. Metcalf.

There were no other nominations

The vote was called, resulting

- Mrs. Compton – Yes
- Mr. Metcalf - Yes
- Mr. Mierke – Yes
- Mrs. Wiesing - Yes
- Mr. Hathaway –Absent

1. Oath of Office – District Clerk Welsh issued the Oath of Office to Elected Board Vice President Mierke

D. Appointments

RESOLVED, That the Board appoint the following effective July 2, 2019 through the July 2020 Reorganizational Meeting:

1. Katy Denkenberger – Treasurer – Bonded for \$1,000,000
2. Sandra Welsh – Deputy Treasurer – Bonded for \$1,000,000
3. Katy Denkenberger – Extra Classroom Fund Treasurer
4. Bonita Young – Claims Auditor - \$15/hr. – not to exceed \$2,500
5. Business Administrator – Third Signor for Extra Classroom Account Fund, Purchasing Agent, Payroll Certifier, Director representing DCS for CNY Cooperative Health Insurance Fund, Director representing DCS for OCM BOCES Workers’ Compensation Consortium, Federal Grants Supervisor, Right-To-Know Officer, Records Access Officer, and McKinney-Vinto Liaison
6. MS/HS Principal– Chief Faculty Counselor with authorization to sign checks for Extra Curricular Fund
7. Director of Curriculum/Instruction – Title IX Reporting Officer , Appeals person for Sexual Harassment Reporting Officer
8. Superintendent – Deputy Purchasing Agent, Acting Payroll Certifier in the absence of the Business Administrator, Sexual Harassment Reporting Officer, Civil Rights Compliance Officer, Appeals person for Title IX Reporting Officer
9. Rebecca Marshall - District Tax Collector, bonded for \$1,000,000 for a fee not to exceed \$4,500
10. Daniel Degear - Assistant Tax Collector, bonded for \$1,000,000 for a fee not to Exceed \$1,000
11. Family Health Network – School Physician
12. Juanita Hayes – Attendance Clerk
13. Sandra Welsh – Records Management Officer
14. Director of Special Education – CSE Chair/Administrator, CPSE Administrator, CPSE Alternate Chair, Section 504 Coordinator

Motion: **CARRIED** **1st: Compton** **2nd: Wiesing**
 Vote: **Yes: 4** **No: 0** **Absent: Hathaway**

E. Appoint Committees

MOTION That the Board appoint the committees as listed effective July 2, 2019 through the July 2020 Reorganizational Meeting:

1. Committee on Special Education
 - Physician: Family Health Network
 - Parent Representative: Nancy Aller
 - Psychologist: Andrew Scherrer
 - Chairperson/Administrator: Director of Special Education (MS/HS/Elem Principals)
 - Special Education Teachers: Molly Hastings, Cassidy Richardson, Meghan Morgan, Stacy Inman, Julie Arno
 - School Counselors: Maureen Alger, Melanie Lynch

2. Committee on Pre-School Special Education (CPSE)
 - Psychologist Andrew Scherrer
 - Chairperson Psychologist
 - Alternate Chairperson Director of Special Education (MS/HS/Elem Principals)
 - Administrator Director of Special Education (MS/HS/Elem Principals)
 - Physician Family Health Network

- 3. Safety Committee: Head of Buildings/Grounds/Transportation (K. Springer), Superintendent (D. Brown), Director of Curriculum/Instruction (K. O'Brien), Business Official (J. Southard), BOCES Safety Officer (Don Warnow), MS/HS Principal (S. Rafferty), Elem. Principal (J. Valente), DFA Representative (M. Wheatley), School Nurse (J. Vadala), District Clerk (S. Welsh).
- 4. Audit Committee – DCS Board of Education

Motion: CARRIED **1st: Compton** **2nd: Wiesing**
Vote: Yes: 4 **No: 0** **Absent: Hathaway**

F. Establish Rates of Pay, etc.

***MOTION** That the Board establish the following rates of pay effective July 2, 2019 through the July 2020 Reorganizational Meeting:*

- Certified Substitute Teachers - \$95/day
(\$95/day days 1-15 consecutive; \$110/day days 16-100; contract base rate days 101 and beyond)
- Non-Certified Substitute Teachers – Current Minimum Wage
- Substitute Teaching Assistants – Current Minimum Wage
- Substitute Teacher Aide - Current Minimum Wage
- Certified Tutors - \$31.39/hour
- Non-Certified Tutor - \$20.00/hour
- Substitute Nurse (RN) - \$95/day; Substitute Nurse (LPN) - \$75/day
- Clerical Substitute – Current Minimum Wage
- Cafeteria Substitute –Current Minimum Wage
- Maintenance/Cleaner Substitute – Current Minimum Wage
- Substitute Bus Monitor – Current Minimum Wage
- Bus Driver Substitute - \$20/hour
- Shot Clock Keeper - \$20/game
- Game Timers - \$20/game
- Score Keepers - \$20/game
- Petty Cash Fund - \$100 to be administered by School District Treasurer and \$100 to be administered by the Cook Manager
- Mileage – Current IRS Mileage Rate
- Special Student Transportation Rate – Current IRS Mileage Rate
- Bank Depository Designation (for no more than \$5M per institution) - Citizen’s, Chase, Citibank, and Bank of America
- Investment (for moneys not needed in cash flow) - Citizen’s, Chase, Citibank, Bank of America
- Newspapers – Cortland Standard, Syracuse Post Standard (when appropriate)

Motion: CARRIED **1st: Compton** **2nd: Wiesing**
Vote: Yes: 4 **No: 0** **Absent: Hathaway**

G. Authorizations

***MOTION** That the Board authorizes the following effective July 2, 2019 through the July 2020 Reorganizational Meeting:*

- Treasurer – approve payment/issue checks for utilities (including AT&T), postage, and express services as they become due to avoid paying late fees
- Board President – act on behalf of the Board to appoint Impartial Hearing Officers
- Board President/District Clerk – sign contracts for Health & Welfare Services for resident students attending non-public schools.
- Superintendent – to hire instructional/non-instructional permanent positions (excluding administrative positions) in advance, pending Board approval at the subsequent Board meeting.
- District Clerk – to sign applications for corrected rolls (as approved by the Business Administrator).

Motion: CARRIED **1st: Compton** **2nd: Wiesing**
Vote: Yes: 4 **No: 0** **Absent: Hathaway**

H. Policy

MOTION That the Board re-affirm the current DeRuyter Central School Policy Book.

Motion: CARRIED **1st: Compton** **2nd: Wiesing**
Vote: Yes: 4 **No: 0** **Absent: Hathaway**

I. Volunteers/Workers Compensation:

MOTION That the Board recognizes the contributions made by the persons volunteering services to the School District and the benefit thereby inured to the School District. The Board of Education, by adoption of this Resolution makes a policy decision to formally codify and provide uniformity in the application of various practices of the school District, which currently does not provide for Workers' Compensation coverage to school volunteers.

Therefore, in consideration of their services as volunteers to the School District, Workers' Compensation coverage for said volunteers in the Worker's Compensation Consortium of which the School District is a member, is hereby elected and included in this plan. Volunteer activities for which Workers' Compensation coverage is contemplated are defined as educational support services provided under the supervision of school authorities during approved school activities.

Motion: CARRIED **1st: Compton** **2nd: Wiesing**
Vote: Yes: 4 **No: 0** **Absent: Hathaway**

IV. Reorganization Business Adjournment

MOTION That the Reorganizational Meeting of the DeRuyter Central School Board of Education be adjourned at 6:08 pm.

Motion: CARRIED **1st: Compton** **2nd: Wiesing**
Vote: Yes: 4 **No: 0** **Absent: Hathaway**

Respectfully Submitted: _____


Sandra Welsh, District Clerk