

DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

REGULAR MEETING MINUTES

6:00 PM – Virtually
December 9, 2020

Members Present: Dean Hathaway, Daniel Degear, Bradley Mierke, Jodi Wiesing
Members Absent: Richard Metcalf
Others Present: David Brown, Sandy Welsh, Jim Southard, Jenny Valente, Steve Rafferty, Kim O'Brien, Amanda Graham-Quirk

I. Regular Meeting Call To Order/Pledge of Allegiance

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:02 p.m.

The Pledge of allegiance immediately followed.

II. Establish Agenda

RESOLVED, That the Board establish the agenda as presented.

Motion: CARRIED
Vote: 1st: Degear 2nd: Wiesing
Yes: 4 No: 0 Absent: 1 (Metcalf)

III. Presentations - None

IV. Discussion Items - None

V. Public Comments – None

VI. Board Comments - None

VII. Administrative Comments

Topics

- Continue to send students home – parents very positive – great communication from school/district/community. Nothing to report – continuing collaboration with families.
- Remote Learning - Letter sent to Remote Learning Parents to return to in person Second Semester (Feb. 1st, 2021).
- Must maintain social distancing.
- Very Close in some grades – 3rd & 5th
- Responses trickling in
- Goal to get all students back everyday
- SED revising policy regarding transportation aid while feeding children March-June.
- If long term remote learning – looking at a pick-up service, etc. – more to follow.

Call to Order

Pledge of Allegiance

Established Agenda

Administrative Comments

- Early go-home drill will be 12/22/20
- Really good collaboration w/Madison County – working together – especially w/Chittenango, Cazenovia, and DeRuyter
- If we go remote for a long period of time, plan to go remote with technology (chrome books, tablets, etc.)
- Will work with families with connectivity issues
- Staff will be teaching remotely from the building, unless told by the county that we

VIII. Board Action Items

A. Consent Agenda Items

RESOLVED, That the Board approve/accept the following Consent Items:

1. Approve Minutes – 11/18/20 (attached)
2. Accept Claims Auditor Report (attached)
3. Approve Claims Auditor Claim - # 21-005 - \$116.25 (attached)
4. Accept Treasurer’s Reports (attached)
5. CSE Recommendations (attached)

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

B. Personnel Items

1. Terminate Agreement - .5 FTE School Business Official

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, terminate the agreement with OCM BOCES with respect to the .5 FTE School Business Official position effective January 1, 2021.

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

2. Create Position

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, create the 1.0 FTE position of School Business Executive 1 (Business Manager) effective December 28, 2020.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

3. Appoint School Business Executive 1 (Business Manager)

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Amanda Graham-Quirk to a 2.5-year probationary, provisional appointment as School Business Executive 1 (Business Manager) effective December 28, 2020 at a salary of \$77,000 (prorated).

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

Action Items

Approved Consent Items

Terminated Agreement w/OCM BOCES - .5 FTE School Business Official

Created Position – School Business Executive 1 (Business Manager)

Appointed A. Graham-Quirk as School Business Exec. ! (Business Manager)

4. Appoint Substitute

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Sarah Snyder as a Maintenance Substitute.

Motion: CARRIED 1st: Degear 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

C. Financial

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, approve the updated Corrective Action Plan for the External Audit of the Fiscal Year Ending June 30, 2020.

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, approve the Corrective Action Plan for the Extra-Classroom Audit of the Fiscal Year Ending June 30, 2020.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

D. Approval of NYSMEC Resolutions

1. ELECTRICITY

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, DeRuyter Central School, DeRuyter, NY 13052 (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the *DeRuyter Central School, DeRuyter, NY* to participate in the NYSMEC, and authorizes and directs James Southard, School Business Official to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$0.0736 cents per kWh for a term of at least one year and no more than three years commencing May 1,2021, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

Appointed S. Snyder as Maintenance Substitute

Approved the updated Corrective Action Plan for the External 6/30/20 Financial Audit

Approved Corrective Action Plan for the Extra-Classroom 6/30/20 Audit

Approved NYSMEC Resolutions

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: 12-9-20

<u>Motion:</u>	CARRIED	1 st : Wiesing	2 nd : Mierke
	<u>Vote:</u>	Yes: 4	No: 0
			Absent: 1 (Metcalf)

1. Gas

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *DeRuyter Central School, DeRuyter, NY 13052* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the DeRuyter Central School, DeRuyter, NY to participate in the NYSMEC, and authorizes and directs James Southard, School Business Administrator to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$0.583 cents per therm for a term of at least one year and no more than three years commencing May 1, 2021, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: 12/9/20

<u>Motion:</u>	CARRIED	1 st : Wiesing	2 nd : Mierke
	<u>Vote:</u>	Yes: 4	No: 0
			Absent: 1 (Metcalf)

E. Policy Approval

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, approve the 1st reading, waive the 2nd reading of Policy # 5670 – Records Management.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

F. 2021 Capital Outlay SEQRA Approval

WHEREAS, the Board of Education of the DeRuyter Central School District (the “Board”) has considered the effect upon the environment of the proposed work at the:

2021 Capital Outlay

WHEREAS, the Board has received and reviewed the Scope of the Proposed Project prepared and submitted in connection with the Project, and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; now therefore

BE IT RESOLVED, by the Board of Education of the DeRuyter Central School District as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The Project is hereby approved and the Superintendent of Schools and all officers and employees of the District are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Project and to carry out the intent of this resolution.

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

IX. Public Comments

Dr. Brown – Thanked Mr. Southard for the last 13 years of service. Best wishes.

Dr. Brown welcomed Mrs. Graham-Quirk

NEXT MEETING: January 13, 2021

X. Executive Session (If Needed)

Approve 1st Reading/Waived 2nd reading of E 5670

Approved SEQRA for 2021 Capital Outlay project

Public Comments

XI. Adjournment

Adjournment

RESOLVED, That the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 6:21 pm.

Motion:

CARRIED

1st: Degear

2nd: Mierke

Vote:

Yes: 4

No: 0

Absent: 1 (Metcalf)

Respectfully Submitted: _____



Sandra Welsh, District Clerk