

DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

REGULAR MEETING

Minutes

October 16, 2019

6:00 pm – Library/Media Center

Members Present: Brandi Compton, Dean Hathaway, Richard Metcalf, Bradley Mierke, Jodi Wiesing
Members Absent: None
Others Present: David Brown, Sandy Welsh, James Southard, Stephen Rafferty, Jenny Valente, Kim O'Brien, Kevin Springer, Katy Denkenberger, Janet Hathaway, Jennifer Jones, Taylor Bass, Bailey Coon, Michael DeBadts, Daniel Hathaway, Dylan Skeelee, Kyle Barnes

I. Audit Committee Meeting 6:00

A. Call To Order – The Audit Committee Meeting of the DeRuyter Central School Board of Education was called to order at 6:00 pm by President Hathaway.

B. Presentation of 2018-2019 External Audit – Raymond Wager, CPA, PC

Michael Debatts of Raymond Wager, CPA, PC presented highlights of the External Audit for the fiscal year 2018-2019, including, but not limited to Internal Accounting, Summer School Handicapped Program, School Lunch Fund Deficit, Claims Auditor Reporting, On-Line Banking, Cyber Risk Management, as well as briefly explaining where the district stands financially and commending the district on being able to slowly start building reserves. Also urged the Board to look at the DCS purchasing policy under federal programs making sure that there is appropriate documentation for purchases.

C. Miscellaneous Items

Dr. Brown indicated that the District has been working with BOCES, other districts, and our insurance carrier in the area of Cyber Security.

Mr. Mierke conveyed that a great job has been done by all.

D. Adjournment of Audit Committee Meeting – The Audit Committee Meeting was adjourned at 6:16 pm.

II. Regular Meeting Call To Order

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:16 pm. The Pledge of Allegiance was recited.

*Audit Committee
Called to Order*

*Presentation of
the 2018-2019
External Audit*

*Miscellaneous
Items*

*Audit Committee
Adjournment*

*Regular Meeting
Call To Order.*

*Pledge of
Allegiance*

C. NYS DMV Permit Testing Update – Mr. Rafferty

Mr. Rafferty explained that he, Mrs. O’Brian and Dr. Brown have been meeting to discuss this new program – offering NYS DMV Permit Tests here at school, proctored by an administrator, then sending the results to DMV. The students then would be able to go to the DMV and get their permit - nice service for the kids. There is no cost to the District. We should be able to start by December 1st. The DMV booklets arrived today.

NYS DMV Permit Testing

VI. Discussion Items

Discussion

A. Capital Project Bidding Discussion

Capital Project

Dr. Brown informed the Board that SED has finally approved the project and he and Mr. Springer have been meeting with C&S and March Associates, who have advised us to bid the project in 2 phases with alternates: Phase 1 bid w/Alternates: Site Work, HVAC, Bus Lift, Roof, Red Barn with Exterior Doors and the Generator as alternates for Phase 1. The rest of the project will be bid as Phase 2 all alternates, i.e. boilers, bathrooms, lockers, fountains, etc. These will all be bid at the same time.

Bid Documentation (advertising) should be ready by October 21, 2019, with Bid Opening taking place on November 14, 2019 from 12:00 noon – 1:30 pm.

B. Cortland-Madison School Boards Association Fall Dinner – November 4, 2019

Cortland Madison School Boards Association Fall Dinner – 11/4/19

Dr. Brown indicated that both he and Board President Hathaway received an e-mail from CNYSBA a couple weeks ago regarding the Fall Dinner taking place on November 4, 2019. The e-mail was requesting information on the program, i.e. topic, speaker, etc. Since there was so little time to prepare, Dr. Brown has reached out to CNYSBA to let them know there have been no arrangements made. District Clerk Welsh was asked to make reservations for Dr. Brown, Mr. Hathaway, and Mrs. Wiesing.

VII. Public Comments – None.

VIII. Board Comments

Board Comments

The Board inquired how the Poland Tournament went and how transportation was. We had athletes take the bus both to and from Poland on both Saturday and Sunday.

IX. Administrative Comments

Administrative Comments

Dr. Brown –This is Board Appreciation Month and thanked the Board from the community, administration, and staff for the many hours you serve and the investment you put in to educate our children. The Board was presented with thank-you cards, notes, posters, etc. from several classes, as well as a thank-you cake.

Dr. Brown informed the Board that Karen West’s father passed away suddenly and a dish-garden was sent from the Board and Administration.

Dr. Brown reported that a major focus of the District Planning Team this year is the social/emotional well-being and literacy of our students.

The Board appreciates the partnership that the Ag Program/FFA has with the elementary

*Board Action
Items*

*Teacher
Immersion
Program (TIP)*

X. Board Action Items

A. Teacher Immersion Program

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, approves participation in the Teacher Immersion Program in conjunction with OCM BOCES, SUNY Cortland, and area school districts effective September 24, 2019. This program guarantees one substitute in the district 2 days/week.

Motion: CARRIED 1st: Compton 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

B. Personnel

1. Appoint Substitute

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Makayla Schmidt through the Teacher Immersion Program to the Substitute Teacher and Substitute Teaching Assistant/Aid lists effective September 24, 2019.

Motion: CARRIED 1st: Compton 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

2. Approve Leave of Absence

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, approve the maternity leave for School Nurse, Jessica Vadala from approximately October 27, 2019 through approximately February 3, 2020.

Motion: CARRIED 1st: Compton 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

3. Appoint Coaches for Winter 2019-2020- Sports Season

<i>Name</i>	<i>Sport</i>	<i>Stipend</i>
<i>Ric Barnes</i>	<i>Boys' Varsity Basketball</i>	<i>\$4,590.24</i>
<i>Paul Barnes</i>	<i>Boys' Varsity Basketball Ass't.</i>	<i>Volunteer</i>
<i>Sean Meigs</i>	<i>Boys' JV Basketball</i>	<i>\$3,361.92</i>
<i>CJ Nye</i>	<i>Boys' Modified Basketball</i>	<i>\$2,448.00</i>
<i>Jared Tiffin</i>	<i>Girls' Varsity Basketball</i>	<i>\$4,370.29</i>
<i>Kristen Romagnoli</i>	<i>Girls' Modified Basketball</i>	<i>\$2,448.00</i>
<i>Brittanie Metcalf</i>	<i>Cheerleading</i>	<i>\$3,361.92</i>
<i>Jamie Doolittle</i>	<i>Girls' Varsity Volleyball</i>	<i>\$4,502.04</i>
<i>Jessica Degear</i>	<i>Girls' JV Volleyball</i>	<i>\$3,428.83</i>
<i>Kate Meigs</i>	<i>Girls' Modified Volleyball</i>	<i>\$2,571.62</i>

Motion: CARRIED 1st: Compton 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

*Appointed M.
Schmidt as TIP
Substitute*

*Approved J.
Vadala Leave of
Absence*

*Appointed 2019-
2020 Coaches*

