

DeRuyter Central School  
711 Railroad Street  
DeRuyter, NY 13052

## REGULAR MEETING MINUTES

6:00 PM – Elementary Gym  
**October 14, 2020**

**Members Present:** Dean Hathaway, Daniel Degear, Richard Metcalf, Bradley Mierke, Jodi Wiesing

**Members Absent:** None

**Others Present:** David Brown, Sandy Welsh, Jim Southard, Jenny Valente, Steve Rafferty, Kim O'Brien, Kevin Springer, Katy Denkenberger, Brandi Compton, Janet Hathaway

### I. Audit Committee Meeting

#### A. Call To Order

The Audit Committee Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:04 pm.

#### B. Presentation of 2019-2020 External Audit – Raymond Wager, CPA, PC

Presentation was made by Michael DeBadts of Raymond Wager, PC (Mengel Metzger Barr & Co).

#### Topics

- General Fund Summarization
- Receivables shortfall
- Undesignated Fund Balance – higher than property tax cap – in preparation of more COVID related expenses
- Revenue Summary – only about a 1% variance
- Expenditure Summary – due to school closures in March – gave a bigger variance. Consistent with other schools.
- School Lunch – expenditures in excess was cut in about half. Combination of the CEP and the extra meals that were served during shut-down. Food service has done a good job driving the participation numbers up
- Actuarial accrued liability for retiree health benefits – DeRuyter is in a good position
- No material deficiencies. District does a good job with internal controls. Board should write a procedure for what they want the Claims Auditor to audit.

#### C. Miscellaneous Items – None

#### D. Adjournment of Audit Committee Meeting

The DeRuyter Central School Board of Education Audit Committee Meeting was adjourned at 6:22 pm.

*Audit Committee Meeting*

*Presentation of 2019-2020 External Audit*

*Audit Committee Adjournment*

## II. Regular Meeting Call To Order/Pledge of Allegiance

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:22 pm.

The Pledge of Allegiance immediately followed.

## III. Establish Agenda

**RESOLVED**, That the Board establish the agenda as presented.

**Motion:** CARRIED 1<sup>st</sup>: Mierke 2<sup>nd</sup>: Degear  
**Vote:** Yes: 5 No: 0 Absent: 0

## IV. Presentations

The Board thanked Brandi Compton for her 6 years of dedicated service to the Board and presented her with an appreciation, engraved Apple.

## V. Discussion Items

A. Update of COVID – Dr. Brown

### Topics:

- Substitute list very short. Critical shortage.
- COVID symptoms – need negative COVID test **OR** doctor's note.
- Mandatory Training for Subs – included COVID, classroom management.
- SUNY Cortland students placed semester by semester as Teacher Immersion Prog. Downside – if SUNY Cortland shuts down, the students are primarily from downstate and they would go home.
- Nurse doing a great job – community is doing well.
- Madison county health department – very helpful. Thank you to Dan Degear
- November 3, 2020 – change to a practice Remote day. Mrs. Valente explained how the day will run. Entire school will be remote. Teachers will be working from school.

B. Capital Project Update – Dr. Brown

### Topics:

- November – C&S coming to give a final report
- Kevin Springer – **Topics:**
  - Extra work – have 75K left in the project. Looked at the phase 2 list
  - Generators – very important to obtain. Requested quotes for a generator
  - Magnetic door holders

*Regular Meeting  
Call To Order*

*Pledge of  
Allegiance*

*Established Agenda*

*Presentation*

*Discussion Items*

*COVID*

*Capital Project*

C. NBT Bank Proposal – Mr. Southard

**Topics**

- Charge per month
- Will not charge more than \$500 per month (as currently charged by Citizen's)
- Based on information provided, recommends moving over to NBT Bank. Board agreed.

D. Change in Dental Program – Mr. Southard

- Excellus dropped our dental plan 2 years ago
- Sister company – Lifetime Benefits picked up the Third Party Administration
- Lifetime is now ending Third Party Administration
- Transitioning back to Excellus
- Talked to Unions
- Working toward a seamless transition

E. School Law Books

**Topics**

- Cost - \$104.80 per copy
- Cost - \$104.80 per e-book
- Determined – D. Hathaway, J. Southard, S. Welsh receive books. Dr. Brown to receive the e-book version

**VI. Public Comments**

**VII. Board Comments**

**Topics:**

- Nice being in this situation financially – audit quick/smooth –fortunate to have the support from community/staff.
- Closed signs – uninviting. Many students riding skateboards, bikes, etc.. Want to protect the new track/soccer field. Maybe take some over on Oil Mill.
- Community members ask about parking on the road at Oil Mill. Difficult as it belongs to the Town of Cuyler.
- Relay to staff the Board is appreciative of everything they are doing.

**VIII. Administrative Comments**

As next week is Board appreciation week, tokens of appreciation were presented to the Board made by many classes.

*NBT Bank Proposal*

*Agreed to move to NBT Bank*

*Change in Dental Programs*

*School Law Books*

*Board Comments*

*Administrative Comments*



**C. Financial**

1. Accept 2019-2020 Audit Report from Mengel Metzger Barr & Co.

a. **RESOLVED**, That the Board accept the 2019-2020 Audit Report from Mengel Metzger Barr & Co. as presented.

**Motion:** CARRIED 1<sup>st</sup>: Mierke 2<sup>nd</sup>: Wiesing  
**Vote:** Yes: 5 No: 0 Absent: 0

*Accepted 2019-2020  
Audit Report*

**X. Public Comments**

**NEXT MEETING: November 10, 2020**

**XI. Executive Session (If Needed)**

**RESOLVED**, That the Board adjourn to Executive Session at 7:31 p.m. for the purpose of discussing contract negotiations.

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Metcalf  
**Vote:** Yes: 5 No: 0 Absent: 0

*Executive Session*

The Board came out of Executive Session at 8:05 p.m.

*Return to Public  
Session*

**XII. Adjournment**

**RESOLVED**, That the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 8:06 pm.

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Degear  
**Vote:** Yes: 5 No: 0 Absent: 0

*Adjournment*

Respectfully Submitted \_\_\_\_\_

  
Sandra Welsh, District Clerk