

DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

REGULAR MEETING MINUTES
6:00 PM – Library/Media Center
July 13, 2022

Public Comments at Board of Education Meetings – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

Members Present: Melanie Ackley, Lisa Benedict, Daniel Degear, Dean Hathaway
Members Absent: Jodi Wiesing
Others Present: David Brown, Sandy Welsh, Amanda Graham-Quirk, Jenny Valente, Katy Denkenberger, Melissa Wheatley, Janet Hathaway

I. Audit Committee Call To Order

The Audit Committee Meeting was called to order at 6:14 pm by District Clerk Welsh.

Mrs. Graham-Quirk spoke on the following:

Topics

Note: Mrs. Young will be at August meeting to give her report to the Board

- A. Tax Levy Comptroller Audit Review
 - No findings
 - Shift Tax Levy – benefit to tax payers
 - Good audit
 - Auditor was here before and remembered the district

- B. External Preliminary Audit
 - Auditors will be here in 2 weeks
 - Preliminary audit went well - good shape
 - Extra class as well – on target – not anticipating any issues

Transitions – going well (between Extra Class/share)

II. Audit Committee Adjournment

The Audit Committee Meeting was adjourned at 6:29 pm by District Clerk Welsh

III. Regular Meeting Call To Order/Pledge of Allegiance

The Regular Meeting of the DeRuyter Central School Board of Education was called to order at 6:29 by President Hathaway. The Pledge of Allegiance immediately followed.

Audit Committee Call to Order

Updates on the following:

Claims Auditor Report

Tax Levy Comptroller Audit

External Audit – Preliminary

Transitions

Audit Committee Adjournment

Regular Meeting Call To Order

Pledge of Allegiance

IV. Establish Agenda

Motion: 1st: Benedict 2nd: Degear

RESOLVED That the Board establish the agenda as presented.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

VI. Discussion Items

- A. Graduation 2023
- Received 2 different mind sets- 1) Holiday, 2) Emails – liked Saturday- times, etc. What are your thoughts? Need to make decision in order to get the word out
 - Board – 1 member heard negative
 - Most heard positive
 - Biggest concerns - tradition and Alumni Banquet (stopped by the Alumni Association)
 - DFA – a handful of complaints – again - biggest was tradition
 - Set it on Saturday, June 17th at 11:00.
- B. ARP Update
- Plan update is on the Web.
 - In good shape in the spending.
 - CRSSA money is on track to be spent in full 2022-2023.

VII. Public Comments - None

VIII. Board Comments

Topics

- Driver Education – 4 students for July – should be higher in August. It is wonderful – doing a great job teaching. The ARP money has made a huge impact.

IX. Superintendent Updates/Administrative Comment

Topics

- Happy to tell you Sarah Rouse passed her bus driving test
- Mr. Rafferty working on Student Code of Conduct – refining so that it is more “black/white” Looking at an afterschool detention program
- 3 student workers started this week. Minimum wage
- Nancy is out this month – son getting married
- Federal funds left –would like to hire one more cleaner/custodian (shift hours) to continue to keep the building sparkling – only 1 custodian on during the day. Would be federally funded position. The Board is very favorable for an additional position
- Capital reserve is very healthy
- Mental health – looking at an elementary counselor to enrich our program. Board is in favor for any mental health assistance

Established Agenda

Discussion Items

Board Comments

Superintendent/
Administrative
Comments

X. Board Action Items

A. Consent Agenda – Routine Items

Motion: 1st: Benedict 2nd: Ackley

RESOLVED, That the Board approve/accept the following Consent Items as set forth on the July 13, 2022 agenda:

1. Approve Minutes: June 15, 2022
2. Approve Claims Auditor Report for June 2022 (attached)
3. Approve Claims Auditor Claim # 22-012 (June 2022)- \$189.88 (attached)
4. Approve CSE Recommendations (attached)

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

C. Consent Agenda – Personnel Items

Motion: 1st: Degear 2nd: Ackley

RESOLVED, That the Board approve/appoint the following Personnel Consent Items as set forth on the July 13, 2022 agenda:

1. Appointments

- a. “Rocket Land” School Substitutes
 - i. Jennifer Jones Substitute Library Aide – 17.02/hr.
 - ii. Amanda Ladd Substitute Library Aide – Current Minimum wage

Discussion: Rocket Land update – Disney spectacular on the stage

- b. Food Service Substitute – Deborah Scutt
- c. Correct Pay Rates from 6/15/22 BOE Meeting – Rocket Land Personnel/Summer Bus Drivers
 - i. T. Fuller, C. Hakes-Shoemaker, A. Calhoun – Summer Rate - \$34.07 (per contract)
 - ii. S. Cline (Teaching Assistant Substitute) - \$16.91/hr.
 - iii. M. LaHart (Teaching Assistant Substitute) - \$16.91/hr.
 - iv. A. Jarvis (Teacher)- 301.63/day

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

D. Appoint Extra Curricular Advisors

Motion: 1st: Benedict 2nd: Degear

RESOLVED, That the Board appoint the following 2022-2023 Extra Curricular Advisors

- Sophomore Class of 2025 – Anna Jarvis/Alan Ingerto - \$1,082 each (Total = \$2,164)
- Junior Class of 2024 – Coby Merkle/Shannon Forrest – 1,406.50 each (Total = \$2,813)
- MS/HS Student Council – Kate Meigs - \$2,380
- Director of Technology – Charles Thornton - \$8,656
- Musical Director – TBD
- Musical Costumes – Erin Brown/Jade Baisley - \$668.45 each (Total – 1336.88)
- FFA Co-Advisors – Taylor Bass/Greg Coon - \$2005.33 each (Total - \$4010.67)

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

Board Action Items

Approved Consent
Agenda – Routine
Items

Approved Consent
Agenda – Personnel
Items

Appointed Extra-
Curricular Advisors

Note: FFA Co-
Advisors to be re-
appointed at
September 2022
meeting

E. Tenure Appointment

Motion: 1st: Ackley 2nd: Degear

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, award Jennifer Valente tenure in the tenure area of Building Administrator effective August 1, 2022.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

F. Administrative Shift Resolution

1. Appoint District Administrator

Motion: 1st: Degear 2nd: Ackley

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Jennifer Valente to a three-year probationary appointment as District Administrator with specific duties of Director of Special Education/Director of Mental Health effective August 1, 2022 and ending July 31, 2025 at her current 2022-2023 salary.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

2. Appoint District Administrator

Motion: 1st: Ackley 2nd: Benedict

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Kimberly O'Brien as District Administrator with specific titles of Director of Elementary Education (PK- 5 Principal) and District Professional Development effective August 1, 2022 at her current 2022-2023 salary.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

3 Appoint Building Administrator

Motion: 1st: Degear 2nd: Ackley

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Stephen Rafferty as Building Administrator with specific duties of 6-12 Principal/Director of Enrichment Programs effective August 1, 2022 at his current 2022-2023 salary.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

4. Approve Probation Extension

Motion: 1st: Ackley 2nd: Degear

RESOLVED, That the Board, upon the recommendation of the Superintendent of School, approve to extend the probationary period of Stephen Rafferty, who serves in the tenure area of Building Administrator to and including July 31, 2023 in accordance with the terms and conditions set forth in the agreement dated July 5, 2022. A copy of the said agreement shall be filed in Mr. Rafferty's personnel file.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

Appointed J. Valente tenure in the tenure area of Building Administrator eff. 8/1/22

Appointed J. Valente to a 3-yr prob. appt. as District Administrator w/specific duties of Director of Special Education/Director of Mental Health

Appointed K. O'Brien as District Administrator w specific titles of Director of Elementary Education (PK-5 Principal) and District Professional Development

Appointed S. Rafferty as Building Administrator with specific duties of 6-12 Principal/Director of Enrichment Programs

Extended probationary period of S. Rafferty to and including July 31, 2023

E. Acceptance of the ARP Grant

Motion: 1st: Degear 2nd: Benedict

RESOLVED, That the Board accept the ARP grant, which includes the playground project

Roll Call- Mrs. Ackley - Yes
Mrs. Benedict - Yes
Mr. Degear - Yes
Mr. Hathaway - Yes
Mrs. Wiesing - Absent

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

Accepted ARP Grant

D. Approve Copier Contract

Motion: 1st: Benedict 2nd: Degear

RESOLVED, That the Board approve the copier contract with OCM BOCES as per attached.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

Approved Copier
Contract w/OCM
BOCES

Information provided to the Board: District Level Safety Plan, Building Level Safety Plan
(CONFIDENTIAL)

Executive Session

Next Meeting – Wednesday, August 10, 2022

XI. Executive Session (If needed)

Motion: 1st: Degear 2nd: Ackley

RESOLVED, That the Board adjourn to Executive Session at 7:21 pm for the purpose of discussing the employment of certain person(s) and contract negotiations.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

Return to Public
Session

The Board came out of Executive Session at 8:25 pm

XII. Adjournment

Motion: 1st: Degear 2nd: Benedict

RESOLVED, That the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 8:27 pm

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

Adjournment

Respectfully Submitted: _____



Sandra Welsh, District Clerk