

DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

**AUDIT COMMITTEE MEETING/
REGULAR MEETING MINUTES**

6:00 PM – Library/Media Center
June 9, 2021

Public Comments at Board of Education Meetings – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

Members Present: Dean Hathaway, Daniel Degear, Richard Metcalf, Bradley Mierke, Jodi Wiesing
Members Absent: None
Others Present: David Brown, Sandy Welsh, Amanda Graham-Quirk, Stephen Rafferty, Jenny Valente, Bonnie Young, Alice Hatch, Katy Denkenberger, Janet Hathaway, Jessica Degear

I. Audit Committee Call To Order

The Audit Committee Meeting was called to order at 6:02 pm by District Clerk Welsh.

A. Preliminary Audit Recap – Mrs. Graham-Quirk

Topics

- Extra Class
- Year End
- Final Audit in September

B. Uniform Grant Guidance Procedure Manual

Topics

- Reviewed Manual
- Should have been done 2 years ago
- It is done now – will be on the web
- Completed ahead of time!

C. Purchasing Procedure Manual

Topics

- Reviewed Manual
- Completed ahead of time
- Prior to auditors – will be on the web

D. Disaster Recovery Relief Plan

Topics

- Needed to be done asap – in the event of a disaster
- Radios
- Biggest problem is communication in a disaster

Audit Committee Mtg.

D. Claims Auditor Review of Procedures

Topics

- Procedure never written down
- Procedure has been created – will remove the ‘ding’ from the previous audit

E. Annual Review with Claims Auditor – Mrs. Young

Topics

- Payroll one week; AP the next week
- Reviewed 3,787 items 2020-2021
- Not many issues

F. Audit Committee Schedule for 2021-2022:

September 8, 2021, December 8, 2021, March 9, 2022, June 8, 2022

II. Audit Committee Adjournment

The Audit Committee Meeting was adjourned at 6:14 pm by District Clerk Welsh.

III. Regular Meeting Call To Order/Pledge of Allegiance

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:14 pm. The Pledge of Allegiance immediately followed.

IV. Establish Agenda

RESOLVED That the Board establish the agenda as presented.

Motion: CARRIED 1st: Wiesing 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

V. Presentations

A. Sensory Pathway – Mrs. Jessica Degear

Topics

- Started 6-7 months ago
- Teacher/principal concerns
- Strategies
- Can a sensory path be designed, fun, engaging on \$100
- Research
- Preparation
- Stations
- Good feedback
- Some cons – location (outside of classrooms, too far from some)
- Every kid or kids that have issues
- What a great learning experience!

VI. Discussion Items

A. ARP Federal Funds – Dr. Brown/Mrs. Graham-Quirk

Topics

- This has nothing to do with Budget
- Must be specific/timely
- Funds coming into district – no repayment

Audit Committee
adjournment

Regular Meeting Call
To Order/Pledge of
Allegiance

Established Agenda

Presentation

Discussion Items

- Directly related to COVID 19
- Kudos to Mrs. Graham-Quirk for her hard work on this program
- \$1.5 mil from grant
- Another \$400,000
- 3 year initiative
- Summer Enrichment/after school/and learning loss
- \$894,000 how to use it to support students/learning loss
- Must have community input (Survey)
- Summer Enrichment program – 4 multi-age classroom - 4 days a week for 6 weeks, provide snack – focus on learning loss – reading and math activities, etc.
- After school program – can we expand on the programs that we have? Looking for ways to expand after-school - possibly expand the after school bus to 3 days
- Key initiative – reading – LETRS training – offer special education cohort- new materials for AIS
- Nurse’s Office needs updating
- Painting rooms

B. Windmill Pilot Program – Dr. Brown

Topics

- Borrego asking about putting a windmill up on the north side of the lake
- We are opposing the pilot. Will work with BSK (Bond, Shoeneck & King), and Town Supervisor
- Town wants to get a moratorium to work on regulations to stopping building

VII. Public Comments - None

VIII. Board Comments

Board Comments

- Athletics helping w/normalcy and with Fail 1/Fail 2
- FFA conferences – in person

IX. Administrative Comments

Administrative Comments

Topics

- Publically thanked the Staff for their hard work and dedication this year
- Piloting w WCNY –opportunity to learn through WCNY
- Invited to Denver, CO
- Opportunity to congratulate Alice Hatch on her retirement and for her service to the district

X. Board Action Items

Action Items

A. Consent Agenda – Routine Items

Consent Agenda – Routine Items

RESOLVED, That the Board approve/accept the following Consent Items as set forth on the June 9, 2021 agenda:

1. Approve Minutes – 5-11-21
 2. Accept Budget Vote Results:
- | | | |
|---|---------|-------|
| Proposition # 1 – 2021-2022 School Budget | 191 Yes | 33 No |
| Proposition # 2 – 2021-2022 Transportation Proposition | 182 Yes | 41 No |
| Proposition # 3 – 2021-2022 Library Proposition | 205 Yes | 19 No |
| Proposition # 4 – 2021-2022 District Wide Summer Rec. Prop. | 192 Yes | 30 No |
| Proposition # 5 – Establishment of Capital Reserve Fund | 196 Yes | 28 No |
- Board of Education Member: Jeremy Wilken – 172

3. Accept Claims Auditor Report
4. Approve Claims Auditor Claim - # 21-011 - \$120.00
5. Accept Treasurer's Reports
6. Approve Budget Transfer
7. Minimum/Maximum Allowances (as per attached)
8. Bus Bond Resolution (as per attached)
9. Approve Contract with DFA (as per attached)
10. Approve Contract with CSEA (as per attached)
11. **Approve Non-Affiliated Personnel Salaries for 2021-2022** – Held for After Executive Session
12. Approve to Opt-Out – Pilot Program (as per attached)
13. CSE Recommendations

Discussion – Table # 11 – for After Executive Session

Motion: CARRIED 1st: Mierke 2nd: Metcalf
Vote: Yes: 5 No: 0 Absent: 0

B. Consent Agenda – Personnel

1. **RESOLVED** That the Board accept the resignations as set forth on the June 9, 2021 Agenda:
 - a. Taylor Gibbons -Elementary Teacher - eff. 6/30/21
 - b. Carl Nye - Physical Education Teacher - eff. 6/30/21
 - c. Lina Moore - Foreign Language Teacher - eff. 6/30/21
 - d. Monika Beck - Secondary Science Teacher - eff. 6/30/21
 - e. Lisa Raymond -Secondary Science Teacher - eff. 6/30/21
 - f. Daisy Brewer - Health Teacher - eff. 6/30/21
 - g. Arthur Kirk – Custodian – eff. 6/1/21

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

2. **RESOLVED** That the Board appoint the following 2021-2022 Extra Curricular Advisors. The salaries for these positions are pending successful contract negotiations with the DeRuyter Faculty Association:

Freshman Class of 2025 – Alan Ingerto -\$1937.52
Sophomore Class of 2024 – Melanie Lynch - \$2152.80
Junior Class of 2023 – Amy Denkenberger/Angela Wood - \$1399.32 each (\$2798.64 total stipend)
Senior Class of 2022 – Cassidy Richardson/Kate Meigs-\$1937.52 each (\$3875.04 total stipend)
National Honor Society – Anna Jarvis - \$1412.89
MS/HS Student Council – Shannon Forrest - \$2874.20
Elementary Student Council–Karen Nieman/Regina Raleigh– \$1299.98 each (\$2599.96 total stipend)
Athletic Director – Sheri Smith - \$10000.41
Director of Physical Education – Jamie Doolittle - \$1937.36
Director of Technology – Zachary Miller - \$9319.23
Yearbook – Colby Merkle - \$3444.48
Musical Director – Lisa Stearns - \$5070.92
Musical Assistant Director – Kylie Stenger - \$2174.75
Musical Choreographer – Piper Hakes - \$1291.68
Musical Artistic Supervisor – Erin Brown - \$1291.68
Musical Technical Supervisor – Zachary Miller - \$1291.68
Musical Set Supervisor – Skyler Hakes - \$1291.68

Consent Agenda –
Personnel

Appointed Extra-
Curricular Advisors

Musical Costumes – TBD
Technology Club – Zachary Miller - \$1397.89
FFA Advisors – Taylor Bass/Bailey Coon - \$1937.52 each (\$3493.68 total stipend)
Secondary Health Coordinator – TBD
Ski Club – Cassidy Richardson - \$232.98

Motion: CARRIED 1st: Metcalf 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

C. Establish Scholarship

RESOLVED, That the Board approve the establishment of an annual scholarship in memory of Frederick H. Lawrence beginning with the 2020-2021 school year to be funded by the Lawrence family.

Established
Scholarship In
memory of F. H.
Lawrence

Discussion: Thank you Lawrence family. What a great way to honor a wonderful man.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

D. Change of Date for the July 6, 2021 Board meeting

RESOLVED, That the July 6, 2021 Reorganizational/Regular Board Meeting Date be changed to July 14, 2021.

Changed
Reorg./Regular Mtg.
Date to July 14, 2021

Motion: CARRIED 1st: Mierke 2nd: Metcalf
Vote: Yes: 5 No: 0 Absent: 0

XI. Public Comments - None

Next Meeting – Reorganization/Regular - July 14, 2021 – 6:00 pm – LMC

Items included this packet for the Board’s review: Appropriation Status Report as of 5/30/21, and May 2021 Warrants.

Thank you to Rick Metcalf for service to community, Board of Education, and the school district. Mr. Metcalf was presented with an appreciation apple from the district thanking him for his service on the Board.

Thank you to R.
Metcalf for service on
Board

XII. Executive Session (If Needed)

RESOLVED, That Board adjourn to Executive Session at 7:25 pm for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or persons or corporation and contract negotiations.

Executive Session

Motion: CARRIED 1st: Mierke 2nd: Degear
Vote: Yes: 5 No: 0 Absent: 0

The Board came out of Executive Session at 8:45 pm

X.A.11. Approve Non-Affiliated Personnel Salaries for 2021-2022

RESOLVED, That the Board approve salaries for the non-affiliated personnel for 2021-2022.

Motion: CARRIED 1st: Metcalf 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

Approved salaries for
Non-Affiliated
Personnel for 2021-
2022

XIII. Adjournment

RESOLVED, That the Regular meeting of the DeRuyter Central School Board of Education be adjourned at 8:47 pm.

Motion: CARRIED 1st: Metcalf 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

Adjournment

Respectfully Submitted: _____


Sandra Welsh, District Clerk