

DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

AUDIT COMMITTEE / REGULAR MEETING MINUTES
6:00 PM – Elementary Gym
February 9, 2021

Members Present: Dean Hathaway, Daniel Degear, Richard Metcalf, Jodi Wiesing
Members Absent: Bradley Mierke
Others Present: David Brown, Sandy Welsh, Amanda Graham-Quirk, Stephen Rafferty, Jenny Valente, Kim O'Brien, Katy Denkenberger

I. Audit Committee

A. Call to Order 6:00

The Audit Committee Meeting was called to order by President Hathaway at 6:00 p.m. The following topics were covered by School Business Executive, Mrs. Graham-Quirk

Audit Committee Meeting Call to Order

School Business Executive – Presentation

1. **Monthly Reports** –Explained the monthly reports the Board will be seeing

2. **ESSA and Transparency Reporting Overview**

- New reports from the state to be sure money is equitable for all students, regardless of building
- Helps us make sure that we are giving every child the same opportunity
- State started with bigger districts – they got the “kinks” out
- Due in August/December
- Compares spending from the previous year
- Strongly encouraged to revamp codes to match more closely with the ST-3 state form
- Location on a budget code is what drives the transparency report
- If you don't submit reports, aid will be held

3. **Code Change**

- Provided a Chart of Accounts
- Updating our Codes will create large budget transfers at first, but will eliminate many later in the year

4. **Multi-fund Banking Overview**

- Changing from Citizen's bank to NBT Bank – cleans up accounts
- NBT will be cheaper – not as many accounts and eventually may even earn some interest

5. **New Treasurer Report Format**

- Will look different from the current format – only a couple of pages – not so many accounts
- Will be available in March

6. **Audit Review & Update**

- Corrective Action plan – working on correcting deficiencies:
 - Duties of Treasurer – continues to show up because we are so small – working on ways to mitigate
 - Need a procedural manual for Claims Auditor
 - On line banking – Now have a computer dedicated for on-line banking only

- The next Audit Committee Meeting will be 4/19/21

B. Audit Committee Adjournment

The Audit Committee Meeting was adjourned at 6:23 p.m.

**Audit Committee
Adjournment**

II. Regular Meeting Call To Order/Pledge of Allegiance

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:23 p.m.

**Regular Meeting
Call To Order**

The Pledge of Allegiance immediately followed.

**Pledge of
Allegiance**

III. Establish Agenda

RESOLVED, That the Board establish the agenda as presented.

**Established
Agenda**

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Mierke)

IV. Presentations

Budget Update

1. Budget Update – Mrs. Graham-Quirk, Dr. Brown

Topics

- Budget Timeline
- Restrictive Tax Cap
- Uncontrolled Factors in Tax Cap Calculations
- Controlled Factors in Tax Cap Calculations
- Types of Capital Levy Exclusions
- Possible 5-year plan for Capital Outlays
- What happens if no buses are purchased
- Governor's proposed budget
- Services aid
- Star payments included in aid runs
- STAR exempt vs. star credit
- Building budget – contractual obligation/ projected expenses based on student and staff need
- Projected revenues

V. Discussion Items - None

VI. Public Comments - None

VII. Board Comments

Board Comments

Topics

- Thank everybody for hard work
- Good to have all back in person
- Sports – Basketball/Volleyball – first game 2/12/21

RESOLVED, That the Board appoint Brandy Ouderkirk as Non-Certified Substitute Teacher, Substitute Teaching Assistant/Aide, Cafeteria Substitute, Clerical Substitute.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Mierke)

4. Appoint Coaches

RESOLVED, That the Board appoint the following coaches for the 2020-2021 Fall 2 sport season:

Matt Skeele – Varsity Boys’ Soccer - \$2,220.97
Mike Radizwon – Varsity Girls’ Soccer - \$2,080.00
CJ Nye – Modified Boy’s Soccer - \$1,449.03
Kate Meigs – Modified Girls’ Soccer - \$1,313.25

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Mierke)

C. Financial

1. Bus Bond Resolution – As Attached

RESOLVED, That the Board approve the Bus Bond Resolution as attached.

Motion: CARRIED 1st: Degear 2nd: Metcalf
Vote: Yes: 4 No: 0 Absent: 1 (Mierke)

2. Refinancing Resolution – As Attached

RESOLVED, That the Board approve the Refinancing Resolution as attached.

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Mierke)

D. Policy

RESOLVED, That the Board approve the 1st reading of revised policy # 3420 – Non-Discrimination and Anti-Harassment in the District.

Motion: CARRIED 1st: Degear 2nd: Metcalf
Vote: Yes: 4 No: 0 Absent: 1 (Mierke)

X. Public Comments - None

NEXT MEETING: March 10, 2021

XI. Executive Session (If Needed)

Appointed B. Ouderkirk as substitute

Appointed Fall 2 Sport Coaches

Approved Bus Bond Resolution

Approved Refinancing Resolution

Approved 1st Reading – revised policy # 3420

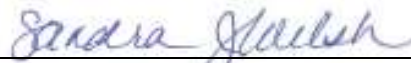
XII. Adjournment

Adjournment

RESOLVED, That the Board the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 7:18 p.m..

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Mierke)

Respectfully Submitted: _____


Sandra Welsh, District Clerk